

ORGANIZATION ROLE

Executive Assistant to the President/CEO

PROJECT ROLE / FOCUS AREAS

Organization

Communication

Networking

Fundraising

Project management

Proposal development

EDUCATION

BS, General Studies
Louisiana State University, 2009

PROFESSIONAL MEMBERSHIPS

Society for Human Resource Management (SHRM)

COLLEEN BRYANT

Executive Assistant to the President/CEO

Colleen Bryant, Executive Assistant to the President/CEO, brings years of project management and executive assistant experience to The Water Institute. Colleen started her career as proposal manager at Cajun Industries, where she developed, managed, and executed all aspects of the proposal process for federal, state, and private heavy industrial clients. Subsequently, she became the Executive Assistant to the President and Human Resources Director at St. Joseph's Academy in Baton Rouge where she managed all operations in the Office of the President. Just prior to joining The Water Institute, Colleen worked as the Human Resource Generalist with the Baton Rouge Water Company. Colleen graduated from Louisiana State University with a Bachelor of General Studies with minors in business administration, communications studies, and sociology.

PROFESSIONAL EXPERIENCE

2022–Present: Executive Assistant for the President/CEO, The Water Institute

2012–2022: Human Resource Generalist, Baton Rouge Water Company

2016–2021: Executive Assistant to the President and Human Resources Director, St. Joseph's Academy

2009–2016: Proposal Manager, Cajun Industries